

Speech %/Grade _____ / _____ Speech Points _____ / _____ Outline Points _____ / _____

SPEECH EVALUATION FORM

Speaker _____ **Time** _____

Type of Speech: Group, Demonstration, Informative, Persuasive

Rate the speaker on each point: E-excellent G-good A-average F-fair P-poor NA-no attempt

INTRODUCTION (10%)	9.5 8.5 7.5 6.5 5.5 0	DELIVERY (30%)	28 25 22 19 16 0
Gained attention and interest	E G A F P NA	Began/ended without rushing	E G A F P NA
Introduced topic clearly	E G A F P NA	Maintained strong eye contact	E G A F P NA
Related topic to audience	E G A F P NA	Avoided distracting mannerisms	E G A F P NA
Established credibility	E G A F P NA	Articulated words clearly	E G A F P NA
Previewed body of speech	E G A F P NA	Used pauses effectively	E G A F P NA
BODY (30%)	28 25 22 19 16 0	Used vocal variety for impact	E G A F P NA
Main points clear	E G A F P NA	Communicated enthusiasm	E G A F P NA
Main points fully supported	E G A F P NA	Spoke confidently/comfortably	E G A F P NA
Appropriate evidence used	E G A F P NA	Presented visual aids well	E G A F P NA
Evidence properly cited	E G A F P NA	OVERALL (10%)	9.5 8.5 7.5 6.5 5.5 0
Organization well planned	E G A F P NA	Met assignment	E G A F P NA
Language accurate	E G A F P NA	Topic challenging	E G A F P NA
Language clear	E G A F P NA	Specific purpose well chosen	E G A F P NA
Language appropriate	E G A F P NA	Message adapted to audience	E G A F P NA
Connectives effective	E G A F P NA	Held interest of audience	E G A F P NA
CONCLUSION (10%)	9.5 8.5 7.5 6.5 5.5 0	TIME (10%) 5:00-6:00, 5:00-5:30, 4:45-5:00	-1% each 15 sec. +/-
Prepared audience for ending	E G A F P NA	Completed in allotted time	E G A F P NA
Reinforced central idea	E G A F P NA	OUTLINE POINTS	25 20 15 10 5 0
Provide a vivid ending	E G A F P NA	Proper outline format used	E G A F P NA

What you did most effectively? _____

What you should pay special attention to next time? _____

How was your outline? _____