

Public Speaking Activity

Chapter 8-Organizing the Body of the Speech Organizing Main Points and Sub-Points

The purpose of this activity is to practice organizing main points and sub-points into a format suitable for the topic and purpose of the speech.

Below is a speech outline with 12 main points. Reorganize the outline so as to reduce the original 12 main points to three main points, each with three sub-points. Use the new main points and sub-points to fill in an outline on the back of this page. Be sure to use parallel wording when stating the main points.

- I. The first part of preparing for a backpacking trip is plotting the course.
- II. Choose a course that is suitable for everyone in the hiking group.
- III. Check detailed maps so you can identify obstacles on your course.
- IV. Consider the climate of the hiking area when plotting your course.
- V. Preparing your food is also important.
- VI. Work out a menu that covers all meals you will eat on the trip.
- VII. Shop for the food you will need.
- VIII. Carefully pack the food in waterproof bags.
- IX. Good equipment is a necessity as well.
- X. You will need a tent that is lightweight yet spacious.
- XI. You will need strong, comfortable hiking boots.
- XII. You will need proper clothing for the terrain and climate.