



appendix
Giving Your First Speech

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Developing Your Speech

- Focus speech to fit time limit
- Develop limited number of main points

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Developing Your Speech

- Organize into introduction, body, conclusion
- Use colorful, descriptive language

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Using Colorful Language



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Organizing the Speech



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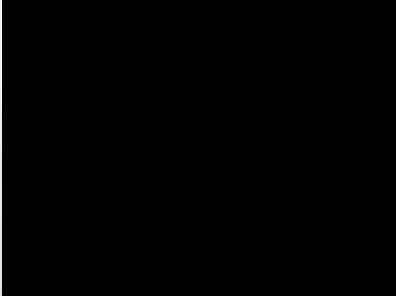
Organizing the Speech



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Organizing the Speech



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Rehearsing Your Speech

- Rehearse speech out loud
- Ask friends, family members to listen and give feedback
- Time your speech

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Presenting Your Speech

- Plant feet
- Gesture naturally
- Establish, maintain eye contact
- Speak expressively

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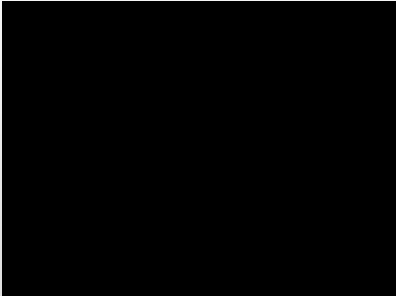
Speaking Extemporaneously



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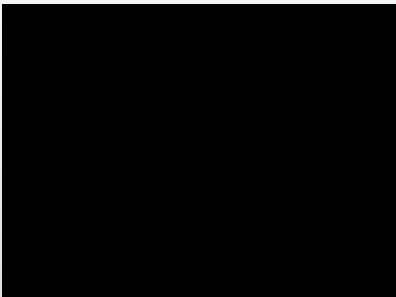
Sample Introductory Speech



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Sample Introductory Speech



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